



INTEGRATION JOINT BOARD

Date of Meeting	30 August 2022
Report Title	Appointment of Chairs to the Risk, Audit and Performance Committee (RAPC) and Clinical and Care Governance Committee (CCGC).
Report Number	HSCP.22.076
Lead Officer	Sandra MacLeod, Chief Officer
Report Author Details	Name: Emma Robertson Job Title: Committee Services Officer Email Address: EmmRobertson@aberdeencity.gov.uk Telephone: 01224 522499
Consultation Checklist Completed	Yes
Directions Required	No
Appendices	Links to Appendices: A - Terms of Reference: Risk, Audit and Performance Committee B - Terms of Reference: Clinical and Care Governance Committee

1. Purpose of the Report

- 1.1. To request Members of the Integration Joint Board to approve the appointment of new Chairs to the Risk, Audit and Performance (RAPC) and Clinical and Care Governance Committees (CCGC).

2. Recommendations

- 2.1. It is recommended that the Integration Joint Board:
- (a) agree the recommendation as described at 3.4 and appoint Councillor Martin Greig as Chairperson of the Risk, Audit and Performance Committee for a period not exceeding three years with effect from 1 November 2022; and



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- (b) agree the recommendation as described at 3.5 and appoint Kim Cruttenden as Chairperson of the Clinical and Care Governance Committee for a period not exceeding three years with effect from 1 November 2022.

3. Summary of Key Information

- 3.1.** At the first meeting of the Integration Joint Board (IJB) on 7 June 2022 following the Local Elections, the Board agreed the appointment of four Elected Members and two NHS Members to the IJB, and two Elected Members and two NHS Members to both RAPC and CCGC. At that time, the Chairs of the Integration Joint Board and Risk, Audit and Performance Committee were to remain unchanged - namely Luan Grugeon and John Tomlinson respectively. Councillor Christian Allard was appointed as Chair to Clinical Care Governance.
- 3.2.** The Integration Joint Board Standing Orders state:
3(1) The Chair shall be appointed by one of the constituent authorities for an appointing period not exceeding two years.
- 3.3.** The Risk, Audit and Performance Committee and Clinical and Care Governance Committee Terms of Reference both state:
3(1) The Committee will be chaired by a non-office bearing voting member of the IJB and will rotate between NHS Grampian and Aberdeen City Council;
and
3(3) The Chair shall be appointed by the IJB for a period not exceeding three years.
- 3.4.** John Tomlinson first Chaired RAPC on 20 August 2019 meaning that his three-year term would end in August 2022. Committee must therefore seek to appoint a new Chair for the RAPC for the next three years, commencing with the meeting on 1 November 2022. In accordance with the Terms of Reference as stated at 3.3, the position of Chair will now be appointed from Aberdeen City Council.
- 3.5.** The IJB on 25 May 2021 considered a report to modify membership of the IJB and to appoint the Vice-Chair of the Board and the Chair of the Clinical and Care Governance Committee. In terms of the CCGC, the IJB agreed:-



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to endorse the appointment of Councillor Sandra Macdonald as the Chair of the Clinical and Care Governance Committee (CCGC) from 28 May 2021 to 31 March 2023. However, in order to maintain the balance between the partners, the position of Chair of Clinical and Care Governance should therefore be appointed from NHS Grampian, notwithstanding the appointment of Councillor Christian Allard made by IJB on 7 June 2022.

- 3.6. The current members of RAPC are Councillor Martin Greig, John Tomlinson, Councillor John Cooke and June Brown. The current members of CCGC are Kim Cruttenden, Luan Grugeon, Councillor Christian Allard and Councillor Deena Tissera. This membership composition will remain unchanged.
- 3.7. The terms of reference for both committees have been attached under **Appendices [A](#) and [B](#)**.
- 3.8. As per IJB standing order 2(1), the composition of IJB committees has been based on the principle of equal representation between Aberdeen City Council (ACC) and NHG Grampian (NHSG) in terms of voting membership – namely four members from each organisation.
- 3.9. Item 2.1 of the RAP Committee's terms of reference and item 3.2 of the CCG Committee's terms of reference note that the power to appoint committee members rests with the IJB.
- 3.10. The Board has discretion to appoint voting members to a committee based on a member's experience, interests and skills; and whether their appointment would be beneficial to the committee's functions and capacity.

4. Implications for IJB

4.1. Equalities, Fairer Scotland and Health Inequality

- 4.1.1. As per the IJB's standing orders, it is recommended that voting members from Aberdeen City Council and NHS Grampian be equally represented on each committee.



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4.1.2. From a good governance perspective, the Board should bear in mind that as an ACC member is being appointed as Chair of RAPC, it is recommended that the IJB appoint a voting member from NHS Grampian as Chairperson of the CCG Committee to support the representativeness principle outlined in standing orders.

4.2. Financial

There are no direct financial implications arising from the recommendations of this report.

4.3. Workforce

There are no direct implications for the AH&SCP workforce, however having members in place as per the recommendations will provide greater clarity for the organisation in terms of its governance arrangements.

4.4. Legal

The appointment of new voting members to the IJB complies with the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014. The proposals and recommendations within this report comply with the processes set out in the Aberdeen City Integration Scheme and Aberdeen City Integration Joint Board Standing Orders.

5. Links to ACHSCP Strategic Plan

5.1. Ensuring robust and effective governance will help the IJB achieve the strategic priorities as outlined in its strategic plan.

6. Management of Risk

6.1. Identified risks(s)

If appointments to IJB committees are not balanced in terms of membership, there is a risk that perspectives from both partners may not be reflected during meetings and this may have an impact on decision making and scrutiny capacity.





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6.2. Link to risks on strategic or operational risk register:

Strategic Risk Register, item 3: Failure of the IJB to function and make decisions in a timely manner

6.3. How might the content of this report impact or mitigate these risks:

By appointing an equal number of members to each committee the Board would adhere to provisions and principles set out in standing orders. This would mean that both committees would have members in place to capture perspectives and expertise from both partners and strengthen their capacity to hold Partnership officers to account.

Approvals	
	Sandra Macleod (Chief Officer)
	Paul Mitchell (Chief Finance Officer)